**Middle School Stomp Out Stigma Director Job Description**

Reports to: Director of Youth Engagement

**The Organization:** **V**

Please Pass the Love (PPTL) empowers school communities to embrace and sustain mental health and wellness supports for their students. PPTL provides evidence based and culturally responsive strategies through education, leadership, and advocacy. We are a rapidly growing nonprofit seeking an energetic, self-motivated, passionate individual to help us develop our organization.

**The Position:**

This is a part-time position of 15-20 hours a week at $12/hour. This is a new position to expand our Stomp Out Stigma program into local middle schools. The Stomp Out Stigma program description is: “At Please Pass the Love, we believe in the power of the youth voice! That's why we created Stomp Out Stigma. As a young person, you have the ability to make effective and lasting changes in your school. We work with you to help develop and build leadership skills needed to create a school climate that is welcoming to everyone. Our goal is for every student to walk through their school doors feeling loved, safe, empowered, and supported. YOU are the key to making those changes. Join us today to Stomp Out Stigma and make your school a better place for all!”

1. Responsible for helping to develop and build Stomp Out Stigma Programming
2. Willing to undergo intensive training
3. Meet with SOS groups in person throughout the year to help them create their booms and barriers
4. Responsible for communication to SOS groups
5. Works with school advisors and youth leaders to help SOS groups grow and create projects
6. Update spreadsheets with information on new SOS groups
7. Responsible for reaching out to schools who are interested in starting SOS groups
8. Creating new content to go on website for SOS groups
9. Updating SOS materials (manuals, planning documents) as needed
10. Presents on youth programming and youth perspective of mental health throughout the state at schools and conferences.
11. Helps with the planning of the annual Youth Conference and Youth Leadership Summit
12. Represent Please Pass the Love at various conferences and community events
13. Miscellaneous office tasks and event related planning and execution.
14. Pass a background check

**Qualifications**

* Ability to highly effectively work with middle school aged students using enthusiasm and problem-solving skills.
* Transportation to drive to middle school partners
* Highly collaborative style; experience developing and implementing communications strategies
* Strong creative, organizational, social, and personal skills.
* Excellent writing/editing and verbal communication skills
* Relationship builder with ability to work well with people of all ages
* High energy, maturity, and leadership with the ability to serve as a unifying force and to position communications discussions at both the strategic and tactical levels
* Sincere commitment to work collaboratively with all constituent groups, including staff, board members, volunteers, donors, program participants, and other supporters
* Self-starter, able to work independently, and entrepreneurial; enjoys creating and implementing new initiatives
* Good work ethic and a desire to “get the job done”
* Willingness to share own ideas, even amongst senior staff and board members
* Ability to prioritize and follow through effectively
* Background in social justice work preferred.
* **We see diversity as an incredible asset and strongly encourage anyone with a diverse background to apply.**

Email Questions: [jen@pleasepassthelove.org](mailto:jen@pleasepassthelove.org)

Apply at www.pleasepassthelove.org